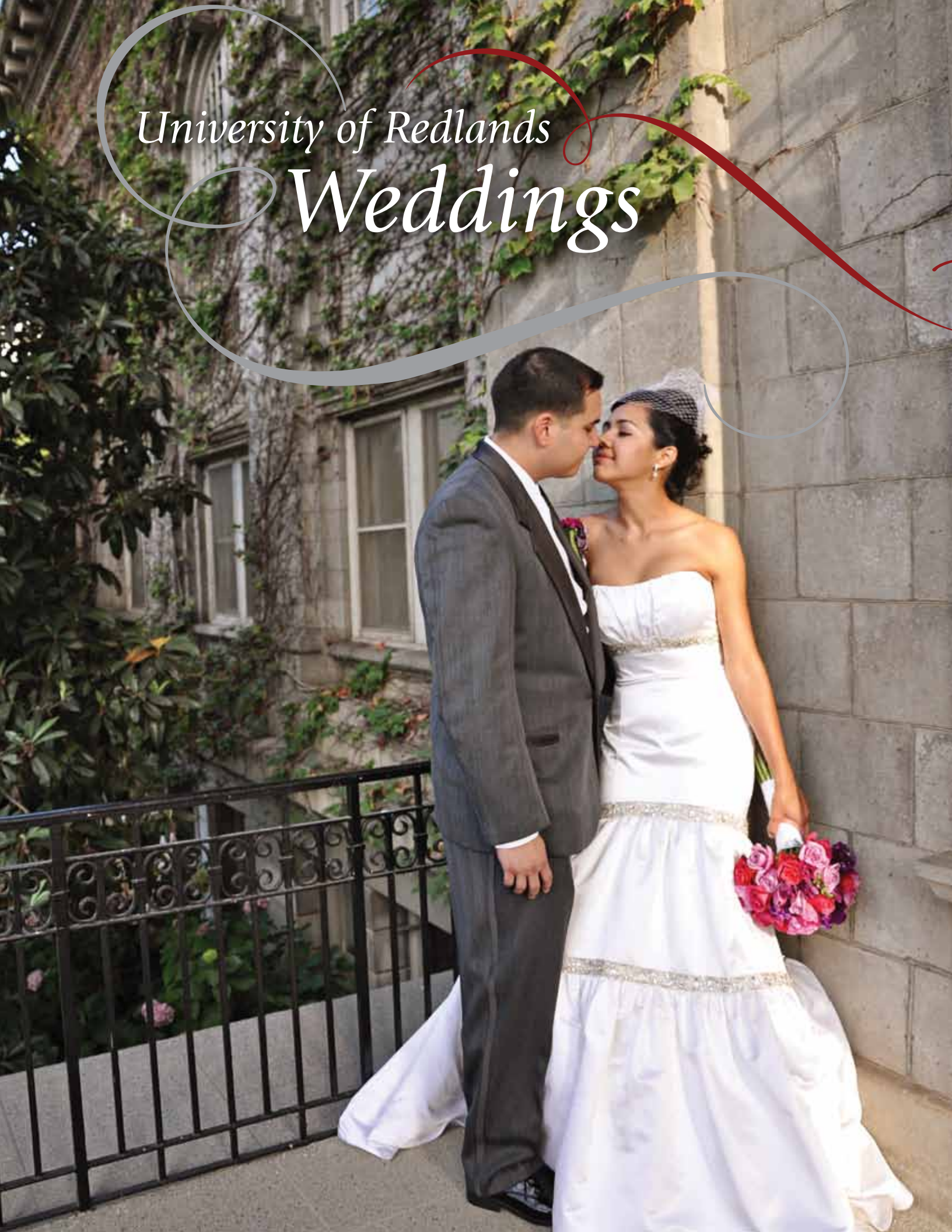


University of Redlands
Weddings





*catering by
bon appétit*

*Founded in 1987,
the Hallmark of
Bon Appétit's expertise
is serving fresh food that
is prepared from scratch
using authentic, sustainable
& local ingredients.*

*Bon Appétit specializes in quaint get-togethers
to major event productions serving thousands.
We blend a tradition of fine service with
creative planning & consistent event execution
to bring satisfaction to our clients.*

*at university
of redlands*

Celebrate your marriage at the University of Redlands!

Thank you for your interest in the University of Redlands as the site for your wedding and/or reception.

Located in the heart of the Inland Empire, this stunning setting provides a wonderful alternative to the traditional hotel or meeting hall.

A successful event is that special time and place where a beautiful room and location, delicious food, and a receptive group culminate into an atmosphere where people can meet, celebrate, exchange ideas or just sit back and enjoy the company. **Campus Events** at the University of Redlands can provide you with just that experience. Our professional event planners provide expertise, attention to detail, and personalized service to make any event a special occasion.

Bon Appétit Management Company is our exclusive caterer and they welcome you to experience extraordinary value, service, and fabulous food. Be sure to ask us about Bon Appétit's quarterly VIP Taste Testings for potential wedding clients.

The next VIP Taste Testing is: _____.

Please allow us to escort you on a tour around the University grounds, and make your planning easier than you can imagine. Our qualified staff is eager to help you every step of the way. Please call or email us and set an appointment today.

Sincerely,

Campus Events

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Contacts

Campus Events

(909) 748-8116

events@redlands.edu

Redlands.edu/Weddings

Bon Appetit Management Co.

(909) 748-8970

cafebonappetit.com/redlands

Photo courtesy of Blair Nicole
BlairNicolePhotography.com



Alumni House

Alumni House—with its elegant patio, lush lawns, picturesque gazebo and mountain views—is one of our most popular wedding and reception venues on campus. It is also used for University sponsored, civic or philanthropic events hosted by our alumni and employees. Alumni House was built as the President's Mansion in 1910, and now houses the Office of Alumni Relations on the upper floors. The first floor, along with the East and West gardens, are available for group functions.



Capacity

Maximum 250, Outdoors, Per Garden
Maximum 60, Indoors

Preferred Uses

Wedding Ceremonies & Receptions
Wedding Showers
Rehearsal Dinners

Amenities

Gazebo
Outdoor Reception Area
Patio Dance Floor



Photo courtesy of Manny Pedrosa | MannysPhotography.com



Top and center photos courtesy of
Blair Nicole | BlairNicolePhotography.com



Photo courtesy of Manny Pedrosa | MannysPhotography.com

✧ Facility Rates ✧

Ceremony Only (3 hour min.)

\$800 (1-75 people)
\$1,000 (76-225 people)
\$1,100 (226-250 people)

Reception Only (6 hour min.)

\$1,600 (1-75 people)
\$1,800 (76-225 people)
\$1,900 (226-250 people)

Ceremony & Reception (8 hour min.)

\$2,000 (1-75 people)
\$2,300 (76-225 people)
\$2,500 (226-250 people)

Rate includes location, standard tables and chairs, set-up configuration, basic custodial, ground services;
a two-hour rehearsal time is also included, if desired. Items brought in by the client must be removed by the client.

*Pricing quoted here is subject to change pending final contracts and additional event requirements.

Outdoor Locations



Photo courtesy of Troy Grover | TroyGrover.com

Hall of Letters A prime example of stately architecture on campus, the Hall of Letters is surrounded by three picturesque outdoor settings. The East lawn features park-like surroundings with large fir trees providing a generous portion of shade. Perched on a hill overlooking the campus, the North patio is an excellent place for a wedding reception, with a built in dance floor or presentation area. The South patio is a more secluded space, just right for a wedding ceremony or a private event. Combining any of these locations can extend your event perimeter and provide an ideal setting for any affair.

Peppers Lawn Located near Colton Avenue adjacent to the Gallery Building (formally known as the Peppers Art Center), Peppers Lawn is nestled below the Administration Building. This scenic spot boasts a quaint flower and rose garden with plenty of room to facilitate your special event. The garden provides a brilliant opportunity for photographs and there is parking available nearby.



Photo: Carlos Puma
Pumalmages.com

Capacity

Capacity may vary depending on the selected location and set-up
Can seat from 25 to 5,000

Preferred Uses

Wedding Ceremonies
Wedding Receptions

Amenities

Convenient Parking
6' Rectangular Tables & Folding Chairs



Photo courtesy of Lena Carroll '11

University Quad A spectacular outdoor location, the Quad is positioned at the center of the University of Redlands campus, directly in front of the historic Memorial Chapel. With seven acres of plush lawn, oak trees, sidewalks and surrounding palm trees, it provides a wonderful ambience for any wedding ceremony or reception.

La Fourcade Community Garden

Developed for the enjoyment of the campus community by students, community volunteers, alumni, faculty and staff, La Fourcade is a reflective, performance and gathering space. This sanctuary was developed as a get-away in the middle of campus and is filled with butterflies, flowers, hummingbirds and koi.



Photo courtesy of Alexandria Russell '12



Administration Lawn Flanking the North side of the Administration Building, the lawn boasts magnificent views of the Quad, the Chapel and the mountains in the distance. This is the perfect spot for photos and celebrations.

Facility Rates

Ceremony Only (3 hour min.)

\$800-\$3,000 (based on headcount)

Reception Only (6 hour min.)

\$900-\$4,500 (based on headcount)

Ceremony & Reception (8 hour min.)

\$1,100-\$5,500 (300 people)

Additional numbers – call for pricing

Rate includes location, standard tables and chairs for up to 300 people, set-up of configuration, basic custodial, ground services and area clean-up. Items brought in by the client must be removed by the client. A two-hour rehearsal time is also included, if desired.

*Pricing quoted here is subject to change pending final contracts and additional event requirements.

Memorial Chapel

Memorial Chapel features enormous, beautiful stained glassed windows along with “the voice of the Chapel,” a Casavant organ built in 1927. The largest indoor seating facility at the University, it can accommodate large crowds of up to 1,343, with the main floor accommodating 822 and the balcony an additional 541.

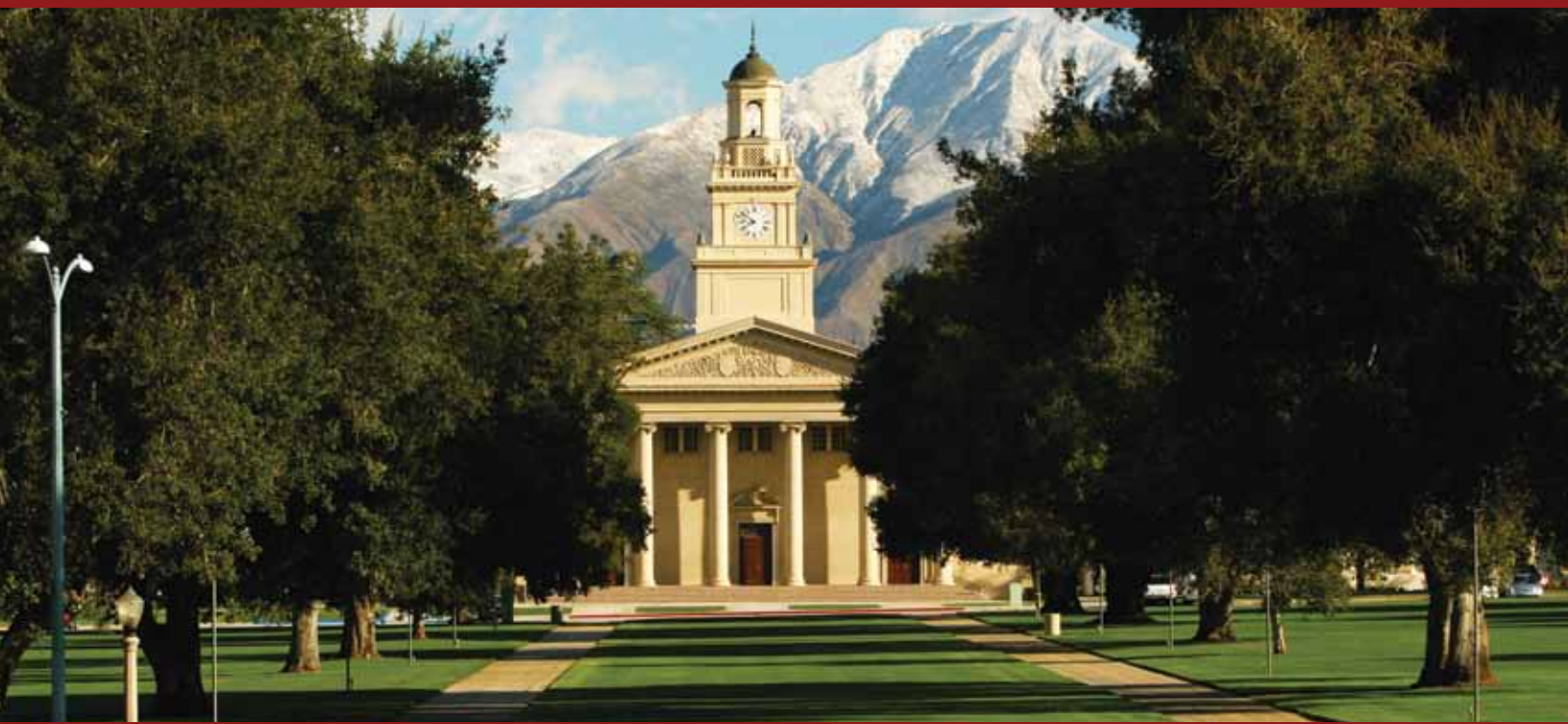


Photo: Greg Schneider | GregSchneider.com

Capacity

1,343; Wheelchair seating available
(No air-conditioning available;
two aisles on the main floor.)

Preferred Uses

Wedding Ceremonies

Amenities

Large, Elevated Stage Area
Narthex Greeting Area

Facility Rates

For All Preferred Uses

\$1,400 (3 hour min.)
\$1,800 (4 hour min.)
\$2,600 (6 hour min.)
\$3,600 (8 hour min.)

Rate includes facility rental, basic custodial and basic sound equipment;
a two-hour rehearsal time is also included, if desired.

*Pricing quoted here is subject to change pending final contracts
and additional event requirements.

Casa Loma Room

Casa Loma Room is adjacent to University Hall, northeast of the Memorial Chapel, and close to the center of campus. It has a wonderful outdoor porch and lawn area—great for decoration. The grace and elegance of the Casa Loma Room make it a favorite for wedding ceremonies and an excellent venue for wedding receptions.



Capacity

4,000 square feet
Maximum 168 with the Dance Floor
Maximum 192 without the Dance Floor
(Capacity may vary depending on particular room usage and set-up)

Preferred Uses

Wedding Receptions
Special Events/Banquets
Quinceaneras

Amenities

Convenient Parking
Sound System
Dance Floor

Rate includes facility rental, standard tables and chairs, set-up configuration, basic custodial and basic sound equipment.

*Pricing quoted here is subject to change pending final contracts and additional event requirements.

Facility Rates

For All Preferred Uses

\$1,800 (6 hour min.)
\$2,600 (8 hour min.)

University Club

University Club, the featured star of the Hunsaker University Center, sits at the social and geographical heart of the campus. Opened in September 1995, University Club has a dual role. Monday through Friday, 11:30 a.m. to 1:30 p.m., the facility is open for restaurant service to the public for the sophisticated, discriminating customer. For breakfast and dinner during the week and all day on weekends, the facility is open for special events that require catering. The University Club is the perfect setting for small wedding receptions and rehearsal dinners.



Capacity

Maximum 72; Limited Seating
Styles Available

Preferred Uses

Small, Private Groups
Wedding Receptions
Rehearsal Dinners
Wedding Showers

Amenities

Lobby Reception Area
Wet Bar Capability
State-of-the-Art Décor & Table Service
Outdoor Arched Walkway & Patio

Rate includes facility rental, standard tables and chairs,
set-up configuration and basic custodial.

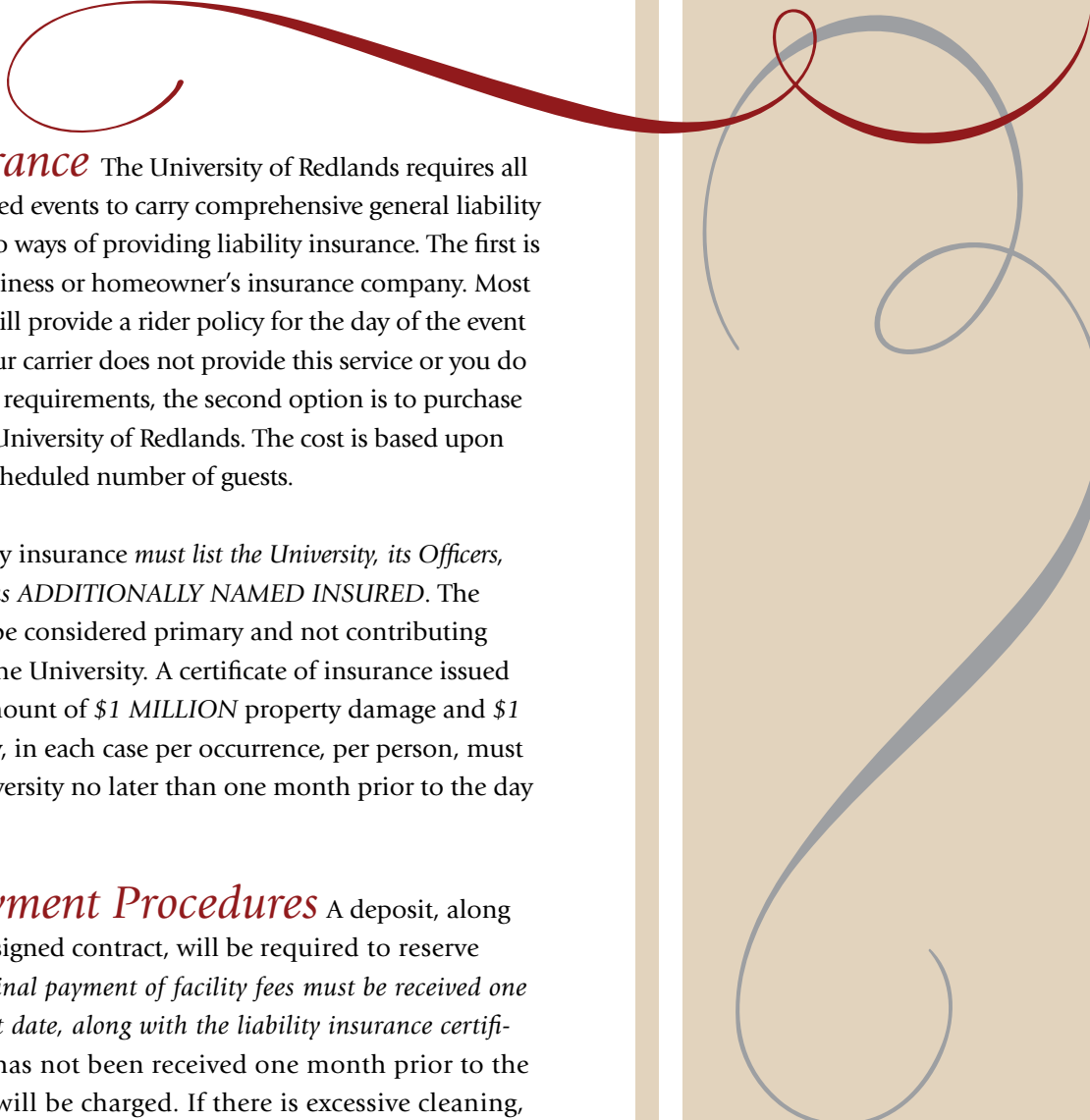
*Pricing quoted here is subject to change pending final contracts
and additional event requirements.

Facility Rates

For All Preferred Uses

\$1,050 (6 hour min.)

\$1,300 (8 hour min.)



Liability Insurance The University of Redlands requires all non-university-sponsored events to carry comprehensive general liability insurance. There are two ways of providing liability insurance. The first is through an existing business or homeowner's insurance company. Most insurance companies will provide a rider policy for the day of the event for a nominal fee. If your carrier does not provide this service or you do not qualify under these requirements, the second option is to purchase insurance through the University of Redlands. The cost is based upon the type of event and scheduled number of guests.

Comprehensive liability insurance *must list the University, its Officers, Employees and Trustees as ADDITIONALLY NAMED INSURED*. The client's insurance will be considered primary and not contributing with the insurance of the University. A certificate of insurance issued by the carrier in the amount of \$1 MILLION property damage and \$1 MILLION bodily injury, in each case per occurrence, per person, must be received by the University no later than one month prior to the day of the event.

Deposit & Payment Procedures A deposit, along with a credit card and signed contract, will be required to reserve University facilities. *Final payment of facility fees must be received one month prior to the event date, along with the liability insurance certificate*. If final payment has not been received one month prior to the event, the credit card will be charged. If there is excessive cleaning, damage, or outstanding charges the credit card will also be charged.

Rentals Any rentals used on campus must be approved through Campus Events. It is recommended that a University staff person coordinate the renting of equipment to ensure the safe placement and pickup of the equipment. All rentals will need to be secured with a credit card at the time of the rental order. All vendors who will be on University property are required to carry liability insurance in the amount listed above, and to provide their Certificate of Insurance to the University prior to coming on campus.

Cancellations Weddings, receptions and major events must be cancelled three months prior to the event date to receive a refund on the deposit.

Publications Campus Events must approve any printed materials or advertising using the University of Redlands name or logo prior to publication. Any use of the University name or logo *must not indicate any sponsorship* of your event by the University. You must specify that your event is *being held* at the University of Redlands.

